

**FLCTD
Annual Operations Report
Section I: Face Sheet**

County: Manatee	Fiscal Year: July 1, 2015 - June 30, 2016
Status: Ready	
Report Date:	08/10/2016
Period Covered:	July 1, 2015 - June 30, 2016
Coordinator's Name:	Manatee County Area Transit
Address:	1108 26th Avenue East
City:	Bradenton
Zip Code:	34208
Service Area:	Manatee
Contact Person:	Benita L. Zarr
Title:	Transit Operations Superintendent
Phone:	(941) 708 - 7426
Fax:	(941) 708 - 7464
Email:	benita.zarr@mymanatee.org
Network Type:	Partial Brokerage
Organization Type:	County

CTC Certification:

I, William P. Steele, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.


CTC Representative (signature)

 _____

LCB Statement:

I, , as the local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Signature

 _____

FLCTD
Annual Operations Report
Section II: General Info

County: **Manatee**

Fiscal Year: **July 1, 2015 - June 30, 2016**

Status: **Complete**

FLCTD Status: **Approved**

Section II: Coordinated System General Information

1. Provider Listing (include the CTC, if the CTC provides transportation services)

Number of Private Non-Profits: 6

Number of Private For-Profits: 1

Public Entities:

School Board: 0

Municipality: 0

County: 1

Transit Authority: 0

Other: 0

Total: 8

2. How many of the providers listed in 1 are coordination contractors?

7

FLCTD

Annual Operations Report

Section III: Passenger Trip Info

County: Manatee		Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Complete			
FLCTD Status: Approved			
Section III: Passenger Trip Information			
1a. One-Way Passenger Trips			
Type of Service	Service Area		Total
	Within	Outside	
Fixed Route/Fixed Schedule			
Daily Trip Tickets	10164	0	10164
Weekly Passes	58	0	58
Monthly Passes	4584	0	4584
Deviated Fixed Route Service	0	0	0
Paratransit			
Ambulatory	136615	1743	138358
Non-Ambulatory	40915	918	41833
Stretcher	0	0	0
Other Services			
School Board Trips	8878	0	8878
Total Trips	201214	2661	203875
1b. How many of the total trips were provided by contracted transportation providers (do not include the CTC, if the CTC provides transportation services)?			0
1c. How many of the total trips were provided by coordination contractors?			91666
2. One-Way Trips by Funding Source			
Agency for Health Care Administration			1525
Agency for Persons with Disabilities			68173
Agency for Workforce Innovation			0
Commission for the Transportation Disadvantaged			31147
Department of Children and Families			2008
Department of Community Affairs			0
Department of Education			2799
Department of Elder Affairs			19231

Department of Health	0
Department of Juvenile Justice	0
Florida Department of Transportation	1574
Local Government	55160
Local Non-Government	14569
Other Federal Programs	7689
Total:	203875

3. One-Way Trips by Passenger Type

Was this information obtained by sampling?	no
--	----

Elderly

Low Income:	640
-------------	-----

Disabled:	4031
-----------	------

Low Income and Disabled:	8842
--------------------------	------

Other:	19373
--------	-------

Children

Low Income:	3195
-------------	------

Disabled:	29
-----------	----

Low Income and Disabled:	2275
--------------------------	------

Other:	705
--------	-----

Other

Low Income:	7993
-------------	------

Disabled:	3
-----------	---

Low Income and Disabled:	142916
--------------------------	--------

Other:	13873
--------	-------

Total:	203875
---------------	--------

4. One-Way Passenger Trips - by Purpose

Was this information obtained by sampling?	no
--	----

Medical Purpose	55519
-----------------	-------

Employment Purpose	67521
--------------------	-------

Education/Training/Daycare Purpose	47960
------------------------------------	-------

Nutritional Purpose	9529
---------------------	------

Life-Sustaining/Other Purpose	23346
-------------------------------	-------

Total:	203875
---------------	--------

5. Unduplicated Passenger Head Count

5a. Paratransit/Deviated Fixed Route/ School Brd	2292
5b. Fixed Route	5050
Total:	7342
6. Number of Unmet Trip Requests	
	2335
Unmet Trip Requests by Type of Trip	
Unmet Medical	1662
Unmet Employment	12
Unmet Education/Training/Daycare	86
Unmet Nutritional	447
Unmet Life-Sustaining/Other	128
Reason Trip was Denied (Optional)	
Lack of Funding:	86
Lack of Vehicle Availability:	34
Lack of Driver Availability:	2197
Other:	18
7.) Number of Passenger No-shows	
	595
Passenger No-Shows by Funding Source (optional)	
CTD:	157
AHCA:	0
AWI:	0
DCF:	0
APD:	63
DOE:	3
DOEA:	83
Other:	289
8. Complaints	
Complaints by Service	10
Complaints by Policy	7
Complaints by Vehicle	7
Complaints by Other	15
Complaint Total:	39
9. Commendations	

Commendations by CTC	33
Commendations by Transportation Providers	0
Commendations by Coordination Contractors	26
Total Commendations:	59

FLCTD
Annual Operations Report
Section IV: Vehicle Info

County: Manatee		Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Complete			
FLCTD Status: Approved			
Section IV: Vehicle Information			
1. Mileage Information			
	Vehicle Miles		Revenue Miles
CTC:	720208		614854
Transportation Providers:	0		0
Coordination Contractors:	532866		381154
School Bus Utilization Agreement:	0		0
Total:	1253074		996008
2. Roadcalls			
	93		
3. Accidents			
	Chargeable		Non-Chargeable
Total Accidents Person Only:	23		10
Total Accidents Vehicle Only:	13		16
Total Accidents Person & Vehicle:	4		1
Total Accidents:	40		27
Grand Total:	67		
4. Total Number of Vehicles			
	81		
		Count	Percentage
a. Total vehicles that are wheelchair accessible:		60	74.00%
b. Total vehicles that are stretcher equipped:		0	0.00%

FLCTD
Annual Operations Report
Section V: Employee Info

County: Manatee		Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Complete			
FLCTD Status: Approved			
Section V: Employee Information			
1. CTC and Transportation Provider Employee Information			
			Hours
Full-Time Drivers	25		52000
Part-Time Drivers	5		2322
Volunteer Drivers	0		0
Total Hours:			54322
Maintenance Employees	1		
Dispatchers	1		
Schedulers	1		
Call Intake/Reserv./Cust. Serv.	3		
Other Operations Employees	0		
			Hours
Other Volunteers	0		0
Administrative Support	1		
Management Employees	6		
Total	43		
2. Coordination Contractors Employee Information			
			Hours
Full-Time Drivers	11		28128
Part-Time Drivers	98		15820
Volunteer Drivers	1		880
Total Hours:			44828
Maintenance Employees	3		
Dispatchers	1		
Schedulers	0		

Call Intake/Reserv./Cust. Serv.	0	
Other Operations Employees	23	
		Hours
Other Volunteers	0	0
Administrative Support	8	
Management Employees	11	
Total	156	
		TOTAL HOURS: 99150

FLCTD
Annual Operations Report
Section VI: Revenue Sources

County: Manatee		Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Complete			
FLCTD Status: Approved			
Section VI: Financial Data			
1. Detailed Revenue and Trips Provided by Funding Source			
Revenue Source	CTC and Transportation Providers	Coordination Contractors	TOTAL REVENUES
Agency for Health Care Administration			
Medicaid Non-Emergency	\$5,700.00	\$0.00	\$5,700.00
Medicaid Non-Emergency (under fixed fee service with AHCA)	\$0.00	\$0.00	\$0.00
Agency for Persons with Disabilities			
Comm Care for Dis Adults/Aging & Adult Services	\$0.00	\$0.00	\$0.00
Developmental Services	\$141,432.00	\$212,298.00	\$353,730.00
Other (specify)	\$0.00	\$0.00	\$0.00
Agency for Workforce Innovation			
WAGES/Workforce Board	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Commission for the Transportation Disadvantaged			
Non-Sponsored Trip Program	\$587,515.00	\$0.00	\$587,515.00
Non-Sponsored Cap. Equip.	\$0.00	\$0.00	\$0.00
Rural Capital Equip.	\$0.00	\$0.00	\$0.00
TD Other (specify)	\$0.00	\$0.00	\$0.00
Department of Children and Families			
Alcohol, Drug Abuse & Mental Health Program	\$0.00	\$0.00	\$0.00
Family Safety & Preservation	\$0.00	\$0.00	\$0.00
Other (specify)THE RIDE NEW PROGRAM	\$0.00	\$27,820.00	\$27,820.00
Department of Community Affairs			
Community Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Education			

Carl Perkins Vocational Ed. Act	\$0.00	\$0.00	\$0.00
Division of Blind Services	\$0.00	\$0.00	\$0.00
Vocational Rehabilitation	\$5,446.00	\$0.00	\$5,446.00
Day Care Programs	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Elder Affairs			
Older Americans Act	\$0.00	\$210,141.00	\$210,141.00
Community Care for the Elderly	\$7,502.00	\$0.00	\$7,502.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Health			
Children's Medical Services	\$0.00	\$0.00	\$0.00
Office of Disability Deter.	\$0.00	\$0.00	\$0.00
County Public Health Unit	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Juvenile Justice			
(specify)	\$0.00	\$0.00	\$0.00
Department of Transportation			
49 USC 5307 (Section 9)	\$582,803.00	\$0.00	\$582,803.00
49 USC 5310 (Section 16)	\$582,153.00	\$148,107.00	\$730,260.00
49 USC 5311 (Section 18)	\$0.00	\$0.00	\$0.00
490USC 5311(f) (Section 18i)	\$0.00	\$0.00	\$0.00
Block Grant	\$0.00	\$0.00	\$0.00
Service Development	\$0.00	\$0.00	\$0.00
Commuter Assistance Program	\$0.00	\$0.00	\$0.00
Other DOT (Specify)	\$0.00	\$0.00	\$0.00
Local Government			
School Board Service	\$0.00	\$0.00	\$0.00
Complementary ADA Service	\$86,606.00	\$0.00	\$86,606.00
County Cash	\$1,041,617.00	\$94,033.00	\$1,135,650.00
County In-Kind	\$0.00	\$0.00	\$0.00
City Cash	\$0.00	\$0.00	\$0.00
City In-Kind	\$0.00	\$0.00	\$0.00
Other Cash (specify)Veterans	\$12,590.00	\$0.00	\$12,590.00
Other In-Kind (specify)	\$0.00	\$0.00	\$0.00
Local Non-Government			
Farebox	\$155,499.00	\$25,871.00	\$181,370.00
Donations, Contributions	\$0.00	\$86,130.00	\$86,130.00
In-Kind Services	\$0.00	\$0.00	\$0.00

Other Non-Government	\$4,760.00	\$0.00	\$4,760.00
Other Federal or State Programs			
(specify)The Ride VA Program/UCP General Revenue	\$0.00	\$187,464.00	\$187,464.00
(specify)Other	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
GRAND TOTAL:			
	\$3,213,623.00	\$991,864.00	\$4,205,487.00

FLCTD
Annual Operations Report
Section VII: Expense Sources

County: Manatee		Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Complete			
FLCTD Status: Approved			
Section VII: Financial Data			
2. Expense Sources			
Expense Item	Community Transportation Coordinator	Coordination Contractor	TOTAL EXPENSES
Labor (501):	\$1,347,177.00	\$406,364.00	\$1,753,541.00
Fringe Benefits (502):	\$479,415.00	\$86,547.00	\$565,962.00
Services (503):	\$382,302.00	\$3,576.00	\$385,878.00
Materials and Supplies Cons. (504):	\$607,575.00	\$134,550.00	\$742,125.00
Utilities (505):	\$31,243.00	\$19,997.00	\$51,240.00
Casualty and Liability (506):	\$58,723.00	\$96,439.00	\$155,162.00
Taxes (507):	\$0.00	\$13,389.00	\$13,389.00
Purchased Transportation Services (508)			
Bus Pass Expenses:	\$0.00	\$4,750.00	\$4,750.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$0.00	\$0.00	\$0.00
Miscellaneous (509):	\$20,341.00	\$74,301.00	\$94,642.00
Interest (511):	\$0.00	\$2,650.00	\$2,650.00
Leases and Rentals (512):	\$1,726.00	\$0.00	\$1,726.00
Annual Depreciation (513):	\$0.00	\$114,377.00	\$114,377.00
Contributed Services (530):	\$0.00	\$0.00	\$0.00
Allocated Indirect Expenses:	\$285,118.00	\$34,921.00	\$320,039.00
GRAND TOTAL:	\$3,213,620.00	\$991,861.00	\$4,205,481.00